



Pinneberg, den 24.11.2024

Setup of the WebUntis Access

Dear parents and guardians,

The time has come! We are pleased to inform you that you can now set up your own access to WebUntis, your child's timetable program. You can easily set up WebUntis on your smartphone using the E-Mail address you have already provided to us.

With your personal access, you will be able to view a variety of important information and complete tasks in the future. You can:

- view your child's current timetable.
- enter sickness notifications for your child digitally. Please continue to report your child's absence via WebUntis by no later than 7:30 a.m., so that your child is not marked as missing.
- read important messages from the school.
- send messages to individual teachers.
- obtain information about your child's homework starting from grade 5.

With this parent letter, you will receive a short guide on how to set up your WebUntis access. A detailed guide for setting up your access can be found on the homepage of our school (<https://sznord.de>). In addition, the instructions will also be sent directly to your email inbox.

We kindly ask you to make use of this opportunity to further improve communication and the organization of everyday school life. Until the Christmas holidays, you will continue to receive printed letters from the school administration via your child, as usual. After that, we will publish the letters to the school community exclusively via WebUntis and our homepage. All translations of the letters will, of course, also be available there.

If you have any questions, please contact our school office.

Kind regards

Stefani Quöß